Yeomans Chicago Corporation

ORDER ENTRY FORM
Generic

Date:

Purchase Order:

Bill To:

Ship To:

Shipping Marks / Instructions:

Project Name:

Specs & Plans: ☐ None ☐ Attached ☐ Separate Cover

Representative:

Quotation # *(Attach Copy):*

Status:
☐ For Approval / Submittal by Rep
(Attach copy of submittal for file)
☐ For Approval / Submittal by YCC
Qty. Copies Required ______________
☐ Approval waived–Release for Mfg./Prod.

O&M Manuals by YCC *(Not applicable on buy/resell orders)*
☐ Preliminary. Qty.________ ☐ Final. Qty.______

Tax Status
☐ Taxable ☐ Non-Taxable. Cert.#______________

Freight:
☐ Included *(Frt. Carrier by YCC)*
☐ Prepaid & Add *(Frt. Carrier by YCC)*
☐ Collect *(Frt. Carrier by Customer)*
☐ 3rd Party Sold To
☐ Other ________________________________

Qty	**Description** *(Fill in when applicable)*	**List Each**	**List Total**	**Mult.**	**Net Total**	**Weight**

Shipping Schedule:
Customer Required Date: ______________________
Standard Lead-Time (Target) Date: ______________________
INTERNAL USE ONLY: D.A.R. Ref#____________ Order Type: _____

Total:		
Freight:		
Commission:		
Total Billing:		